



# Listing Change Form

Please Submit to the MLS Department: [customercare@DAOR.com](mailto:customercare@DAOR.com)

**\*\*To Cancel a listing, a Cancellation of Listing signed by the Broker is required\*\***

## **BASICS**

Listing Agent Name: \_\_\_\_\_ Date: \_\_\_\_\_

MLS ID: \_\_\_\_\_ Property Address: \_\_\_\_\_

## **STATUS CHANGE TO:**

**Active**/ Expiration Date: \_\_\_\_\_

**Hold** Project Activation Date: \_\_\_\_\_

**Withdrawn**

**Active Under Contract**

Purchase Contract Date: \_\_\_\_\_ COE: \_\_\_\_\_ Estimated Close Price: \_\_\_\_\_

Estimated Financing Terms: \_\_\_\_\_

**Pending**

Purchase Contract Date: \_\_\_\_\_ COE: \_\_\_\_\_ Estimated Close Price: \_\_\_\_\_

Estimated Financing Terms: \_\_\_\_\_

**Closed/Sold**

Purchase Contract Date: \_\_\_\_\_ COE: \_\_\_\_\_ Estimated Close Price: \_\_\_\_\_

Estimated Financing Terms: \_\_\_\_\_

Concessions Closing Costs: \_\_\_\_\_ Concessions to Financing Costs: \_\_\_\_\_

Concessions Property Improvement Costs: \_\_\_\_\_ Concessions Other Costs: \_\_\_\_\_

Concessions to Buyer Broker Fee: \_\_\_\_\_

Concessions Comments: \_\_\_\_\_

### **Buyers Agent Information**

Name: Office Name: \_\_\_\_\_

DRE License #: MLS User Id(if known): \_\_\_\_\_

Team Id(if applicable): \_\_\_\_\_

Co-Buyer's Name: Office Name: \_\_\_\_\_

DRE License #: MLS User Id(if known): \_\_\_\_\_

Co-Buyer's Team Id(if applicable): \_\_\_\_\_

## **OTHER CHANGES**

**Price Change** \_\_\_\_\_

**Contract Expiration Date:** \_\_\_\_\_

**Other:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Listing Agent Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Broker Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

### **Office Use Only**

Received by: \_\_\_\_\_

Date: \_\_\_\_\_

Greater Downey Association of REALTORS®

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